



Ref. No.: NEGDCCL/HR & ADMIN/ADV/2026/05/08

Date: 20.03.2026

REQUIREMENT OF OFFICE LAPTOPS & TABLET

NEGDCCL is seeking quotations for the purchase of laptops and a tablet for official use. Interested vendors are requested to submit their quotations as per the specifications mentioned below:

Specifications:

Laptop Type 1 (Requirement: 2 nos.)

- **Make & Model:** HP 240 G10 or equivalent
- **Processor:** Intel® Core™ i3-1315U 13th Gen processor.
- **Memory:** 8GB DDR4-3200 MHz RAM
- **Memory Slots:** 2 SODIMM
- **Hard Disk:** 512 GB SSD Hard drive
- **Display:** 35.6 cm (14") diagonal, FHD (1920 x 1080), IPS, micro-edge, anti-glare, 250 nits, 45% NTSC
- **Graphics:** Intel® UHD Graphics
- **Audio:** Stereo speakers, integrated digital microphone
- **Keyboard:** Full-size, textured, island-style keyboard
- **Wireless:** Realtek Wi-Fi 6 (2x2) and Bluetooth®5.3 wireless card
- **Ports:** 1 USB Type-C® 5Gbps signaling rate; 2 USB Type-A 5Gbps signaling rate; 1 AC power; 1 HDMI 1.4b; 1 stereo headphone/microphone combo jack
- **Operating system:** Windows 11 Pro
- **Carry Bag:** HP Essential Carry Bag.
- **Warranty:** 1-year warranty

Laptop Type 2 (Requirement: 1 no.)

- **Make & Model:** Make—HP, Model—HP 240 G10 or equivalent
- **Processor:** Intel® Core™ i5-1335U (up to 4.6 GHz with Intel® Turbo Boost Technology, 12 MB L3 cache, 10 cores, 12 threads)
- **Memory:** 16GB DDR4-3200 MHz RAM
- **Memory Slots:** 2 SODIMM
- **Hard Disk:** 512 GB SSD Hard drive
- **Display:** 35.6 cm (14") diagonal, FHD (1920 x 1080), IPS, micro-edge, anti-glare, 250 nits, 45% NTSC
- **Graphics:** Intel® UHD Graphics
- **Audio:** Stereo speakers, integrated digital microphone
- **Keyboard:** Spill-resistant, full-size, backlit keyboard
- **Wireless:** Realtek Wi-Fi 6 (2x2) and Bluetooth®5.3 wireless card
- **Ports:** 1 USB Type-C® 5Gbps signaling rate; 2 USB Type-A 5Gbps signaling rate; 1 AC power; 1 HDMI 1.4b; 1 stereo headphone/microphone combo jack
- **Operating system:** Windows 11 Pro
- **Carry Bag:** HP Essential Carry Bag
- **Warranty:** 1-year warranty

Tablet (Requirement: 1 no.)

- **Make & Model:** Make - Microsoft, Model - Surface Pro 12 (2025) (or equivalent Surface Pro tablet)
- **Processor:** Qualcomm Snapdragon X Plus
- **Memory:** 16GB LPDDR5X RAM
- **Hard Disk:** 512 GB SSD
- **Display:** 12-inch PixelSense™ touchscreen, high-resolution, touch + pen support
- **Graphics:** Integrated Adreno GPU (part of Snapdragon X platform)
- **Audio:** Stereo speakers
- **Keyboard:** Surface Pro Keyboard / Flex Keyboard (sold separately)
- **Wireless:** Wi-Fi 7, Bluetooth 5.4
- **Ports:**
 - 2 × USB-C with Thunderbolt
 - 1 × Surface Connect port & 1 × Surface Keyboard port
- **Operating System:** Windows 11 Home
- **Warranty:** 1-year standard warranty

The quotations must include applicable taxes and delivery charges, if any. Delivery should be made within three (3) working days from the date of order confirmation.

Kindly send the quotations along with contact numbers and email address of concerned persons in a sealed envelope to the address below. Please ensure the envelope is marked with the subject heading: **QUOTATION FOR LAPTOP.**

ADDRESS:

**DGM (HR & Admin),
NORTH EAST GAS DISTRIBUTION COMPANY LTD (NEGDCCL)
5th floor, Central Mall, Christian Basti
G.S. Road, Guwahati- 781005, Assam.**

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